

Dear Families of Saint Gabriel,

Our Parent-Teacher conferences are scheduled for Sunday, November 19th and Monday, November 20th.

***Sunday, November 19th conferences will start following 11:00 mass. 12:15-3:00 .***

***Monday, November 20th students will be dismissed from school at 11:30 and conferences will be held from 12:15-3:00.***

Teachers will allow for approximately ten (10) minutes for each conference.

In order to assist us in scheduling the Parent-Teacher conferences, please list your child/children's names below and the date and time that works best for your family.

Please return this form by Monday, November 6th so teachers can begin creating their schedules for the Parent-Teacher conference. If your child's teacher does not hear back from you, the conference date and time will be scheduled for you.

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Date requested for the conference (please circle)    **November 19th**            **November 20th**

If you are requesting November 19th, what is the best time to meet between 12:15 and 3:00

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If you are requesting November 20th, what is the best time to meet between 12:15 and 3:00

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Parent/Family Name \_\_\_\_\_

Phone Number \_\_\_\_\_

Child/Children's Name(s)

Grade

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